PUBLIC USE
TENT/MARQUEE'S IN EXCESS OF 100m²
EXHIBITOR/MARQUEE INFORMATION

(Exhibitor/Marquee Holder to complete this section and return with Event Registration)

Gore District Council
TELEPHONE (03) 209-0330

Company Name: _____

Contact Person: _____

Contact Cell Phone: _____

Type of exhibition / display: _____

Site address / location: _____

Size of tent / marquee: length = _____

width = _____

total area = _____

No of entrances / exits to tent / marquee _____

Estimated no. of occupants at any one time _____

No. of fire extinguishers on this site _____

Any other precautions or safety measures: _____

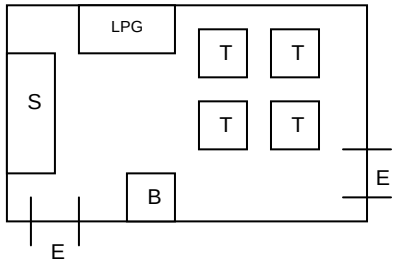
_____

Date of tent erection / occupation: _____

Layout of tent / marquee:

Draw here

Example:



LPG heater / cooker
E – Entrance/Exit
T – Tables/Chairs
B – Bar Area
S – Stage Facilities

Site No:

Lane:

COUNCIL USE ONLY

	N/A	Y	N	Fix
Tent / marquee set up / restrained OK?	☐	☐	☐	☐
Producer Statement from erector?	☐	☐	☐	☐
Occupant numbers acceptable?	☐	☐	☐	☐
Crowd flow / obstacles OK?	☐	☐	☐	☐
Exits clear and visible?	☐	☐	☐	☐
Hazards OK? Eg. LPG cookers / heaters	☐	☐	☐	☐
Fire extinguisher on site?	☐	☐	☐	☐
Fire service advice / input?	☐	☐	☐	☐
Electrical components / safety?	☐	☐	☐	☐
Liquor Licence required?	☐	☐	☐	☐

Comments: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

OK for public use: YES / NO

Officer Signature: _____ Date: _____